

Cal North Live Scan Process

New League / Club With Prior Live Scan Program

1. Any adult not previously Live Scanned by the League / Club must be Live Scanned through the Cal North Live Scan Risk Management process.

2. A league / club may request acceptance of prior results for adults previously Live Scanned under the League's / Club's California Department of Justice (DOJ) Originating Agency Identifier (ORI) number. The following information must be submitted to the Cal North 1st Vice Chair via email. (1stViceChair@calnorth.org):
 - a. The League's / Club's Live Scan Pass/Fail criteria.
 - b. Proof that the "Subsequent Arrest Report" (SAR) is in effect under the League's / Club's California DOJ ORI number. This may be accomplished by submitting a copy of a California DOJ SAR with redacted personal information. This report must include the League's / Club's ORI number.
 - c. The League's / Club's Pass/Fail criteria for all California DOJ reports including SAR's must be as stringent as the Pass/Fail criteria used by Cal North.
 - d. A record of all adults who have been Live Scanned by the League / Club. The following must be included for every adult in spreadsheet format:
 - i. Automated Transaction Identifier (ATI) number
 - ii. First and last name used in the scan process
 - iii. Transaction/scan date
 - iv. The date the DOJ report was reviewed v. Pass/Fail result

3.
 - a. The League's / Club's Live Scan Pass/Fail criteria.
 - b. Proof that the "Subsequent Arrest Report" (SAR) is in effect under the League's / Club's California DOJ ORI number. This may be accomplished by submitting a copy of a California DOJ SAR with redacted personal information. This report must include the League's / Club's ORI number.
 - c. The League's / Club's Pass/Fail criteria for all California DOJ reports including SAR's must be as stringent as the Pass/Fail criteria used by Cal North.
 - d. A record of all adults who have been Live Scanned by the League / Club. The following must be included for every adult in spreadsheet format:
 - i. Automated Transaction Identifier (ATI) number
 - ii. First and last name used in the scan process
 - iii. Transaction/scan date
 - iv. The date the DOJ report was reviewed v. Pass/Fail result

4. A League /Club satisfying the above criteria will be eligible for acceptance within the Cal North Live Scan Risk Management policy. If the League's / Club's Pass/Fail Criteria is met and all the items listed above have been approved; all adults previously live scanned by the League /Club and who received a PASS from the League /Club, will not have to be live scanned under the Cal North Live Scan Risk Management Policy.

5. As part of the Cal North Risk Management Policy, any League /Club approved for acceptance of previously live scanned adults will be required to add the Cal North Board Chairman and 1st Vice Chairman as Custodian of Records (COR) under the League's /Club's California DOJ ORI number. This action will enable the Cal North COR to receive any Subsequent Arrest Notifications via the League's /Club's COR. The League /Club is responsible for moving forward any SAR information received under their California DOJ ORI number to the Cal North Chairman and 1st Vice Chairman for review.

6. Any adult must pass the Cal North Live Scan Risk Management criteria prior to being added to any affiliated Cal North team roster.